



**R. I. WORKS PROGRAM  
HARDSHIP EXTENSION APPLICATION**

Applicant's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Participant SSN: \_\_\_\_\_ Case ID: \_\_\_\_\_

Description of Hardship: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Hardship Category: [ ] Significant Disability of Self  
[ ] Caring for a Disabled Family Member in the Home  
[ ] Homelessness  
[ ] Domestic Violence  
[ ] Other  
[ ] Unemployment Due to Recession

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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Office Use Only:

Number of Cash Months Used \_\_\_\_\_ As of Date \_\_\_\_\_

Notes:

**REASONS THE DEPARTMENT OF HUMAN SERVICES (DHS)  
MAY GRANT A HARDSHIP EXTENSION  
WHEN YOU REAPPLY**

A hardship extension may be granted to a family if all other Rhode Island Works eligibility requirements are met, including redeterminations, and one of the following criteria applies:

**IF YOU:**

- ❖ have a documented significant physical or mental incapacity; and can document a pending application for SSI or SSDI; and have submitted an application for, or are active and making progress in your employment plan with, the Office of Rehabilitation Services; or
- ❖ are caring for a significantly disabled family member who resides in the home and requires full time care; or
- ❖ are homeless as defined in Section 1406.50.10.05; or
- ❖ are unable to pursue employment because of a current, documented domestic violence situation; or
- ❖ are unable to work because of a critical other condition or circumstance, other than citizenship or alienage status, as approved by a DHS regional manager.

You will be offered appropriate assistance, such as domestic violence support services or intensive job search referral, to assist you over whatever barriers are preventing you from obtaining and maintaining employment and ending cash assistance.

You will be required to sign and cooperate with an amended Employment Plan for any hardship extension you are granted. This Plan will contain steps to be taken to increase your income, obtain employment of thirty (30) or more hours per week and/or remove whatever barriers are preventing you from leaving cash assistance.

(RI DHS Code of Rules, Section 1406.50.10 and 1406.50.10.05)